



CCPME01 – Certified Associate in Project Management Certification Preparation Programme (CAPM)[®] (Evening Lectures)

Description

This programme prepares candidates for the PMI[®] CAPM[®] certification exam including:

- Pre-assessment of eligibility of all candidates prior to course confirmation
- Provision of CV templates, assistance with completion of CV's, quality check, online CV application to PMI[®]
- 3 day Project Management Alignment Course with integrated case study (PM Fundamentals) including application requirements
- Online Knowledge Area Modules
- 7 x 4.5 hour evening lectures (once a week) reviewing 2 x Knowledge Area's per week including Professional Responsibility and Exam Preparation

A CAPM[®] is a project management practitioner who has demonstrated fundamental project management knowledge and experience by supporting projects using project management tools, techniques, and methodologies. While participating as a member of a project team the CAPM[®] typically relies on experienced project management practitioners for guidance, direction, and approval.

Learning Objectives

Successful candidates will become a PMI[®] Certified Associate in project Management (CAPM)[®], which is an internationally recognized certification.

Course Materials

Materials include:

- *PMBOK[®] Guide* - Sixth Edition
- Agile Practice Guide
- PMP[®] Study Guide by Kim Heldman
- Access to online test questions for 90 days after course completion
- Access to online Knowledge Areas modules for 90 days after course completion
- USB with additional resources

PMBOK[®] Guide Knowledge Areas

- Project Integration Management
- Project Scope Management
- Project Schedule Management
- Project Cost Management
- Project Quality Management
- Project Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Project Stakeholder Management
- Domain
- Professional Responsibility

Course Duration

10 weeks part-time .
3 Days PM Fundamentals plus online Knowledge Area modules plus 7 Evening Lectures (one per week)

Learning Time

The programme takes approximately 10 weeks on a part time basis to complete, including a minimum of 200 hours of self-study. Day lectures start at 08h00 and finish at 17h00. Evening lectures start at 17h30 and finish at 21h30.

Training Medium

Blended Learning

Pre-Requisite Learning

To be eligible to take the exam, the learner must fit one of the following profiles:

Profile 1: Secondary degree (high school diploma, associate's degree or the global equivalent) plus 1,500 hours of project experience

Profile 2: Secondary degree (high school diploma, associate's degree or the global equivalent) plus 23 hours of project management education completed by the time you sit for the exam

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Course Topics

- Knowledge Area Inputs, Tools & Techniques, Outputs
- Process Groups and Knowledge Area Processes
- Process Orientation
- Project Integration Management
- Project Scope Management
- Project Schedule Management
- Project Cost Management
- Project Quality Management
- Project Resource Management
- Project Communications Management
- Project Risk Management
- Project Procurement Management
- Project Stakeholder Management
- Professional Responsibility
- Refer to SCPM04 PM Fundamentals course overview

Would you like this training adapted to your needs? Contact us for a proposal.

For course dates, booking and information, contact us on www.pm-ideas.net or +27 (0) 11 706 6684.

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Category	PMI [®] Certifications PDUs						
	PMP [®]	PgMP [®]	PfMP [®]	PMI-PBA [®]	PMI-ACP [®]	PMI-RMP [®]	PMI-SP [®]
Technical	25	25	2	6	1	1	1
Leadership	10	10	10	10	10	10	10
Business & Strategy	10	10	10	10	10	10	10
Total	45	45	22	26	21	21	21