



CCPM01 – Certified Associate in Project Management Certification Preparation Programme (CAPM)[®] (Day Lectures)

Description

This programme prepares candidates for the PMI[®] CAPM[®] certification exam including:

- Pre-assessment of eligibility of all candidates prior to course confirmation
- Provision of Application templates, assistance with completion of application, quality check, online application to PMI[®]
- 3 day Project Management Fundamentals Course
- 5 x 1 day sessions every 2 weeks covering the Domains as defined in the CAPM Exam Content Outline (ECO) per session plus
- 1 day Professional Responsibility and Exam Preparation

Regardless of your career stage, the Certified Associate in Project Management (CAPM)[®] is an asset that will distinguish you in the job market and enhance your credibility and effectiveness working on or with project teams. Organisations with standardised practices attain better results. Because the CAPM[®] recognises your knowledge of the profession's preminent global standard, you'll stand out to employers and be poised to move ahead.

Project management is a rapidly growing profession. Research indicates that employers will need to fill nearly 2.2 million new project-oriented roles each year through 2027. With the CAPM, you'll be on the fast track to opportunity.

The CAPM[®] Exam Content Outline (ECO) reflects market expectations of entry- and associate-level professionals.

Extensive market research validated that today's project team members work in a variety of environments and utilize different approaches. The new exam will test skills necessary to understand project management fundamentals as well as predictive, adaptive and business analysis principles.

Learning Objectives

Successful candidates will become a PMI[®] Certified Associate in project Management (CAPM)[®], which is an internationally recognised certification.

Course Materials

Materials include:

- Access to Perlego - The Online Learning Library for 12 months, which includes PMI Standards and PMBOK[®] Guide– Seventh Edition, Project Management Institute, Inc, PMP[®], PMI Guide to Business Analysis (2017), Effective Project Management: Traditional, Agile, Extreme, Hybrid (8th Edition), Agile Practice Standard and many more CAPM[®] resources
- Access to Online Test Questions for 90 days after your Exam Prep Session
- Additional Handouts - Under each Domain on Promote - Access for 90 days after your Exam Prep Session

Intended Audience

- Entry- and associate-level professionals - If you'd like to manage larger projects and gain more responsibility or add project management skills into your current role, then the Certified Associate in Project Management (CAPM) is right for you.

CAPM[®] Domains

- Project Management Fundamentals & Core Concepts
- Predictive / Plan Driven Methodologies
- Adaptive Frameworks / Methodologies
- Business Analysis Frameworks and
- Professional Responsibility

Course Duration

3 months part-time, 3 Days PM Fundamentals plus 6 Day Lectures every 2 weeks.

Learning Time

The programme takes approximately 12 weeks on a part time basis to complete, including a minimum of 100 hours of self-study. Day lectures start at 08h00 and finish at 17h00.

Training Medium

All classes are run virtually - live Instructor Led via GoToTraining and Promote - our Learning Transfer Platform.

Pre-Requisite Learning

To be eligible to take the exam, the learner must meet the following eligibility criteria:

Secondary degree (high school diploma, associate's degree or the global equivalent) AND

23 hours of project management education completed by the time you sit for the exam

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Course Topics

- Project Management Fundamentals & Core Concepts
- Predictive / Plan Driven Methodologies
- Adaptive Frameworks / Methodologies
- Business Analysis Frameworks and
- Professional Responsibility

Would you like this training adapted to your needs? Contact us for a proposal.

For course dates, booking and information, contact us on www.pm-ideas.net or +27 (0) 11 706 6684.

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